Kinship Care Meeting & Advocacy Record

Use this page to prepare for and document a school, health, GACP, Child Protection, housing or other service meeting. Keep private family information secure.

Date and time

Organization / service

People attending

Purpose of meeting

What I need answered

The three most important facts

Documents I brought or sent

GACP = Grandparent and Alternative Care Provider Program

Information reviewed September 2026. Verify current rules with the official service.

Decisions, responsibilities and follow-up

What was decided

Who is doing what

Deadlines / next meeting

Questions still unanswered

If you disagree with a decision
Ask for the decision and reasons in writing. Ask whether there is a review, appeal or complaint process. Keep copies of correspondence. If the issue involves fairness in a PEI public body, OmbudsPEI generally expects you to try the organization's internal process first.

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