



School Information Sheet for Kinship Caregivers

A planning sheet for school contacts, caregiver authority and supports.

Child's name	
School / grade	
Primary caregiver	
Best contact email	
Emergency contact	

Caregiver authority

- ☐ School has current custody or guardianship documentation if required.
- ☐ School knows who may receive information.
- ☐ School knows who is allowed to pick the child up.
- ☐ School knows who can sign forms and make education decisions.

Information the school should know

Supports or accommodations to discuss

- ☐ Student Well-being Team.
- ☐ Learning or developmental supports.
- ☐ Attendance or transportation support.
- ☐ Food, activity or school-cost assistance.
- ☐ Trauma-sensitive planning around family-themed activities.

School contacts

Teacher	
Principal	
Counsellor / well-being team	